June 26, 1963

Mr. Jose R. Villarreal 1802 Tarlton Street Corpus Christi, Texas

Dear Mr. Villarreal:

This is in reply to your inquiry on June 19, 1963, concerning the outcome of your applications for Federal Service.

I need more information concerning your experience and training. This will assist me in properly determining examinations under which you might want to file an application.

I need to know what your duties were during the period January 1946 through January 1952. Your application does not indicate what experience or education you may have received during this period. Any trade or eraft experience or other training that you received should be included.

Your application indicates that you attended the University of Corpus Christi from 1958 to 1961 and that you graduated in 1951. I assume that you attended from 1948 to 1951 rather than from 1958 to 1961. Please correct this section for me.

I am returning your application for these corrections and additions. Please make additional supplemental sheets for the period 1946 through 1952. Include all experience, training, and education that you received during this period.

Please return this information as soon as possible. It was a pleasure to meet and talk with you last week.

Sincerely yours,

Paul E. Wright Chief, Evaluation Section Personnel Management Division

cc: Dr. Hector Garcia

Reference ---DA-PMD: JLLshy

28, June 1963

Mr. Poul Wright. Chief, Evaluation Section Personnel Management Divesion Dallas 2, Texas.

Dear Mr. Wright,

In accordance with your letter of June 26,1963, I am returning the application forms with the requested corrections. Also, the additional supplementary data requested covering the period of time from 1946 to 1952.

In reference to the dates indicating the years in college they should be 1948 to 1951. I am sorry for the oversight.

Thank you in advance for the Reen attention given to my criginal request and this foblow-up material.

ce: Dr. Hector P. Garcia.

Vose Alcardo VIII arreal 1802 Tarlton Street

Corpus Christi, Texas

Supplemental Sheet.

January 1946

Molisted in the U. S. Navy (Seabees). I attended the indotrination training at San Diego, California Natal Training Base. This training consisted of re-adjusting to military life; The setual physical training consisted of drilling, marching, exertee, daily orientation of Navy regulations and expected practices. Schooling for purpose of recognizing different types of Navy be vessels. Schooling of Self Defense, with and without weapons of defense. Traingdto become self sustaining under uncontrolled conditions. Upon completion of this training. I was transferred to Port Huenemi, California to attended the school of Refrageration. We were tutored as to the processes and cycles of freen gases and the marker mechanism. Also, the techniques and skills of tracing trouble and repairing. The course of training & was completed and I was certified as a Refrigeration Mana

Shipped overseas to the South Pacific , Guam was the first stop where I was a refrigeration attendance man with the 53 rd National Construction Battalion which maintained the island. After a short stay I was transfered to Truk Atoll Islands in the Eastern Carolines as a detachment unit to maintain the Island. Here, I was transfered to Military Covernment Units to help set up schools for the natives. Since I was bilingual I was best prepared . I taught English to the natives and in twon learn the Chuk language. I went out to villages and stimulated interst in sending their children to schools that were being set up.

Shipped out to Bikini Atoll where the Atomic Test was held due to the shortage of Refrigeration men. I was one of the two vefrigeration men on the island charged with the responsibility of maintaining ise making machines, and refrigeration walk-in units where the food supplies were held. Remained on this island until the second Atomic test. The second test was underwater and when completed I was processed to Hawaii and then to the United States for Honorable discharge Nov. 17, 1963 1947. Upanexee Reinlisted in the V/6 Reserve voluntarly and extended my enlistment until 1952 when I was discharged with an Honorabbe discharge. I was inactive during the interm of time with the Navy on reserve basis.

January 1948.....
During this month I attempted to select the college of my choice.
In February 1948 I enrolled at the University of Corpus Christi, on a probationary status since I had not finished high School.

From 1948 until 1951; I tobk educational courses in the field of History, which was my major, Sociology, which was my minor, and Spanish, aside from these other courses were butter academic and courses required by the college requirement.

I attended both day and night school and completed a four year college course in three years. While attending college I also worked at J. V. Penny Co. as a salesman at a \$1.00 an hour wage to help offset my expenses. I Graduated in August 1951 with a B. A. degree.

Supplemental Steel 2

Sept. 1951 to Dec. 1952.

I commenced work at the Community Settlement Louse as a program director and organizer. Ny duties were to set up programing becoming of the needs of the imediate neighborhood. To administer the programs through the staff at the agency. To have staff development meetings.
To have records of children and families in the neighborhood to instruct activities such as commics, weodworking, painting

camping , ewining, and citizenship classes.

In the program of expansion I organized the Ligin Park Center in Corpus Christi, Texas. This consisted of gaing from door to door to stimulate interest in the certer. Asso, of establishing the program satisfial for the agency. Individual records were kept of children and parents and monthly reports of all activities to Doard Members were made. As director of this agency I merved was as a liason agent between the board members and the community. The pay was *- Starting SPO Feating 5300.

In 1953 I recoginmed the need for further education in this field due to the demends of investigative individual work so I sought further education by expolling at the Worden School of Social Service in San Antonio, Texas. I said all my expenses at this school by working at Handy Andy Stores in San Antonio from 6.pm until 10130 pm during the time that I went to school. I worked as a varehousemen and stackmen.

Dec. 30,1951

I was married to Mercedes Cantu, my present wife and up until Dec. 21,1952 our first daughter was born. Presently, we have five boys ages 8,6,4,2, kmos old, and our daughter 10.

(If additional information is needed please don't hastate to let me know.)

Jose Ricardo Villarreal (Supplemental Sheet

4. Dates of Banloyment From 8-54 to 4-57 Salary Starting

Exact title Intake Supervisor Blace of Lamloyment Cornus Christi, Texas Kind and No. Supervised 2 Women 1 man Caseworkers Kend of Business
Chied Welfare Agency

Inding Name and Adress of Paployer Nueces County Child Welfare 1810 Howard Street Corpus Christi, Texas

Name of Immediate Supervisor Frank L. Clements, Director Presently with Lannee House in Illionisa

Better Salary and Opportunity of Pioneering's Reason for Leaving in establishing a Social Service Dept.

Discription of Week; ;;;;;;; Investigated all referrals and evaluated such. Assigned cases to workers being supervised. Investigated court appointed assignments of adoptive couples. Offered Casework Supervision of workers to improve their skills and techniques of work. Kept Records of all incomming cases and evaluated employees performances and advancements. Orgainized work loads accordingly. Did Casework with children and parents. Placed children in adiption. Organized workers workloads and evaluated such. Mid Public Relations work with other agencies. Promoted interpretation of services in the community.

5. Bract title Kind and Nos. Supervised.

Director of Kigln 5 women 2 men

Park Center 12 volunteers Dates of Employment From 8-1951 to 8.1953... Kend of Business Place of Employment Salary Starting \$250 Community Center Corpus Chrisit. Texas Ending

Name and Address of Employer Corous Christi, Texas

Name of Immediate Supervisor Community Settlement House Daniel Harbin, Executive Director 318 thus 16th Street Presently has a home for the aged in Los Angles California

Reason for Leaving;;;;;; Went to graduated School of Socia Work, Worden School of Social Service San Antonio, TEX

Description of Work Canvassing neighborhood arousing interest in parents and established Elgin Park Center . Organized program activities to meet the need of neighborhood. Taught Ceramics . Arts, and Crafts. Consulted with parents with and about children and their problems. Supervised and orientated staff in operation of settlement center . Established kindergarden classes, cooking classes, woodwork classes, Took the children on camping trips and organized yearly program. Worked with U. S. Health Nurses in setting up Child Well Baby Clinics. Did Research of Statistical attendance and kept individual casework records.