Mr. Jose R. Villanreal
1802 Tarlton Street
Corpus Chxisti, Texas

## Dear Mro Villarreel:

This is in reply to your inquiry on June 19, 1963, concerning the outcome of your applications for Federal Service.

I need moxe information concerning your experience and traintng. This will assist me in properily detemining emminations under which you might want to flle an application.

I need to lknow what your duties were during the period January 1946 through Jamuxy 1952. Your agplication does not indicate what experience or educttion you may have received duxing this pexiod. Any trade or crait expertence or other training that you received. should be included.

Your application indicates that you attended the University of Coxpus Christi from 1958 to 1961 and that you greduated in 1951. I assume that you attended Irom 1948 to 1951 rather than from 1958 to 1961. please corract this section for me.

I am ratuming your applieation for these corrections and additions. Please make additional supplemental sheets for the period 1946 through 1952. Include all expertience, training, and education that you received during this pertod.

Please return this information as soon as possible. It was a pleasure to meet and talk with you last weok.

Sincerely yours,
ce: Dr. Hector Gercia
Paul. E. Wright
Chief, Evaluation Section
Persomel Management Division

## Reforence

DAEPMD: JHLWhy

## 28, June 1963

Mr. Pan Wright,
Chiter, Evaluation Section
Perponnel Managerient Division
Dallas 2, Temas.

Dear 度, Wight
In aceordance with your letter of June 26,2963, I am returaing the application forms with the requested corsections. A1so, the addtional suphementary data requested covering the pexiod of time from 1946 to 1952

In reforance to the Gates indicating the yeavs in college they should be 29t0 to 1951. I an sory for the ovorsight.

Thant you in advance for the ieen attention glven to my onigtnal request and this fomiow material.
ect Dr. Hector D. Gareia.


## Tanury 1946

milisted in the $\mathbf{H}_{4}$ S. Navy ( Seabees). I attended the in dotyination training at Ban Diego, Cailfornia Wotai Training Base, This trainine consitited of remadusting to military jiret the zatual physical Geining consisted of drililng, marching, exmelee, daily orientation of llavy regulations and expected practieas. Sohooling for purpose of tecognizing dirferent types of Mavy $w$ vessols, Schooling or Selr Defense, with and without weapons of defense, Traingato become self sustaining under uncontroiled conditions. Dpon completion of this training it was transfered to Port Huenemi, Califomia to attended the school of hefrigeration. We were tutored as to the processes and ctales of freon gases and the mechanizm Aiso, the teohniques and skilis of tracing trouble and repaixing - The course of braining was completed and 1 was cortiried as a Rerngeration Man.

Shipped overseas to the douth Pacticic, Cumm was the first stop where I was a refetceration attendance man with the 53 xd National Construetion Battailonim with maintained the isiand. Geter a Hoxt stay 1 was transiored to Iruk Atoll Isiands in the Eaatern Carolinas as a detachment unit to maintain the Iszand. Here, 2 was transfered to Miyttary Covernment Units to help set up schoois for the natives, since I was bilingual 1 was best prepared 1 taught zagitsh to the natives and in thm learn the Chut language, I went out to vil1ages and stinulated intexst in wending thelr chilaren to schools that were being set up.

Shipped out to Bikint Atolit where the Atomic Test was held due to the shortage of Refrigeration men. I was one of the two vefurgeration men on the island charged wth the pesponsibility of maintaining ioe malint machines, ond refrigeration waik-in untte Where the food supplies vere held, Remained on this island until the second Atcmic test, the second test was undewtater and when completed I wes processed to Lewall and then th the Drited States for Hongrable discharge llov, 17, 2est 1947. Unamxurax Reinilsted In the $\$ / 6$ Reserta voluntariy min extended my enlistment matil 1952 when I was aischarged with an Honarahia discharge. I was inactive during the interm of time with the Mavy on meserve basis.

## January 1946...**

Daring thit month I attempted to select the college of my choiee. In February 1948 I enroised at the thiverst ty of Corpus Christty on a probationayy status since I had not finished high School.
From 1948 until $19511^{2}$ tow ducationat courses in the field of Historyt which was my major, Sociology which was my ninory and Spanish,
aside from these other courses were academie and courses yequired by the college requiveraent.

I attended both day and night sohool and completed a four year college course in three years, hille attending collete I wiso worked at J. U. Pomy 6o. as a salesmen at a 3 , 4,00 an hour wage to hely ofiset my expenses. I Graduated in August 1951 with $a b_{1}$. Ay degree.



Sngt. 1952 to Dee 2952.

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 further efucation by maviling the Howien shool of Sociel Service In Sen Antonio, Texast i fatt hil wy oxpenses at this schoot by
 curing the fine what i wrent bo sthool. I worked ns wharehousenin nd theckme

Dece 30, 1951
 Dea. 2H, 1952 ou fixt daughtor bes bon. fesmity, wa have five

 let me (ntove )

Jose Ricardo Vin1arreaz 3-3-1928 (Supplemental Sheet

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Dates of minloyment From 8-54 to $4-57$

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Kind and ilion Supervitad
2 Women 1 man Caseworkery Yma of Business Chif Malfare Agenoy
starting (uning

Name and Adress af Enpzozer
Hame of Imnediate Supervisox
Wheces County Child Welfare 1810 Hovard Street
Ccrpus Christt, Texas Frank lit cyenants, Dipector Presently with Lennge Eiouse in ITlionis.

Repson Lor Leaying

## Discrintion of Whe titity

. ...investigated an reterrals and evaluated much Assigned cases to workers being supeivised. Investigated court appointed assignments of adoptive coupies. Offered Caseworit Supervision of workers to improve their steills and techniques of work. Kept Mecords of all incomming eases and evaluated employees periormances and advancements. Orgainized woris loads accordingly. Did Casework with children and parents. placed childron in adiption. Orgatnezed workers woricioads and evaluated such. Rat Public Relations worls with other genciest Promoted intexpretation of services in the comuntit.
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| (tn .8-1972 to 8.1953 | Drecto or | 5 vomen 2 ram |
|  | park conter | 12 volunteers |
| Starting 250 | Corpus Chrisit | Community Center |
| Ending 3300 | Texas: |  |

Harte and Address of Employer. Comamity Sestiempathouse 318 16m 16th Street
Coypus Chyisti, Texas

Mame of Impociate Superyisor Daniel Hewbin, ixacutive Disector Presently has a zome for the agea
in Los Angles Califomia

Reason for Leaving; it:\%; Went to graduatec Sthool of Socia Work. Worden School of Sociel Service tan Antonio, TEX
Description of Mopscua-
... Canvassing neighborhood arousing interest in parents and astablished Elgin Park Conter - Organized program activities to meet the need of neighborhood. Taught Cexamics. Arts, and Crasts. Consulted with parents with and hbout childwen and their problems. Supervised and oxientated staff in operation of settlement conter. Established kindergardon classes, cooking classes, woodwork classes. Took the children on camping trips and organized yoanly progrem. Morked with $U_{*}$ S. Health Wurses in setting up Chiid Weil Baby Cinics. Did Research of Statistical attendence end kept individual casewortr records.

