

SOUTHWEST INTERGROUP RELATIONS COUNCIL, INC.
1503 Guadalupe, Suite 206
Austin, Texas 78701

March 9, 1970

TO: The Board of Directors NOT FOR PUBLICATION

FROM: Edwin Stanfield, Executive Director

SUBJECT: Report of Executive Director, Dec. 4, 1969 to date.

Finances

Our grant of \$20,000 from the New World Foundation was received early in January. On the strength of this grant and by action of the Executive Committee, we have begun independent operations on a general-operations budget of \$44,230 for 1970.

We have been asked to furnish certain assurances and certifications to the New World Foundation in compliance with the Tax Reform Act of 1969. The statements needed are to the effect that the funds will not be used for voter registration, lobbying, propagandizing about legislation, etc. We are also asked to provide reports and information as needed by the Foundation. Appropriate resolutions will be presented for consideration by the Board at its meeting in Denver during the Annual Meeting.

In a letter dated February 17, 1970, a Program Officer of the Ford Foundation informed us that they had reviewed our proposal and "cannot offer support," but do wish us success.

A C.P.A. audit for the period from the opening of our bank account in November, 1968, through December 31, 1969, has been completed. Copies will be given to the officers and made available for inspection at the annual membership meeting.

Copies of a financial statement for the last quarter of 1969 and the first quarter of 1970, to date, are attached to this report.

Staff Personnel

Miss Val Lynch was employed as office secretary on January 1, 1970. She has a B.A. degree in sociology from The University of Texas and much experience in the field of intergroup relations.

We are fortunate to have secured (at no cost) the services of Mr. Carlos Naranjo for a period of three months beginning February 15, 1970. Mr. Naranjo is in the midst of a Fellowship year with the Leadership Development Program sponsored by the Ford Foundation. His home is Mira Loma, California, where he teaches in a special education program. He holds an M.A. degree from Stanford University. During his time with us he will visit 13 bilingual education projects in Texas. He will write a report covering problems and results in matters of human and community relations, which will be submitted to

our Information and Publication Committee for their consideration. Mr. Naranjo has received encouragement and support for the project from Dr. Severo Gomez, Assistant Commissioner for Bilingual and International Education with the Texas Education Agency, Professor George I. Sanchez of the School of Education, University of Texas, and several other educators.

Program Developments

In January, we published the first of our projected series of "Leadership Reports," titled, "A Bilingual Approach: Education for Understanding." Nearly 3,500 copies of it have been distributed, including copies to appropriate state education officials and to about 1800 school district superintendents throughout the region. We have received many requests for copies, about a dozen bulk orders from agencies and school districts in Texas and California, as well as other indications of favorable response.

A brochure describing the nature and purpose of the S.I.R.C. was printed and distributed with our first Leadership Report and with the February newsletter. A copy is sent to each new correspondent and with every request for an S.I.R.C. publication as it is filled.

Our second publication, a collection of five essays on inter-group relations in the Southwest, is ready for release at our annual membership meeting in Denver, March 13th. The collection is titled, With All Due Respect, and contributors are Willie L. Brown, Jr., Jorge Lara-Braud, Vine Deloria, Jr., Theodore Freedman, and Mildred Dickeman.

The text for a projected booklet on the rights and obligations of individuals in encounters with law officers has been completed by Professor Russell Olin of the University of Colorado School of Law. Written with basic vocabulary, it will be tri-lingual, in English, Spanish, and Cherokee; and each situation will be illustrated in a drawing on the same page. We are now in the process of securing the illustrations and translations. The format will be attractive, but very inexpensive, in order to give it the widest possible distribution.

A proposal for a competition on films, authorized by the Board at its last meeting, was submitted to the Zale Foundation. The Foundation's Executive Director indicated that he does not believe it is the kind of project in which the Foundation would be interested. Therefore, it will be necessary to seek another source of funding for this project.

The committee established by the Board at its last meeting to arrange a meeting of Black and Chicano leaders in the Los Angeles area did have a preliminary meeting in Los Angeles on December 6, 1969. They made tentative plans for a full-dress meeting later, but there have been no further developments.

March 9, 1970

Staff Activities

Administrative tasks in connection with the matters reported above have consumed much staff time, especially the editing, proof-reading, printing, and mailing of publications; the purchasing of equipment; the receiving and disbursing of funds; and the establishing of staff procedures for all these new functions. Newsletters have been prepared and mailed out regularly to about 400 persons.

In addition, the Executive Director

--attended the December 12th meeting of the Executive Committee. (Copies of the minutes were reproduced and mailed.)

--observed a boycott by high school students in Crystal City, Texas, in a visit to that city on December 22-24, and afterward interviewed some of the people involved in that walk-out and a similar one in Abilene, then began gathering material from news-clipping files and from a conference by the Texas Advisory Committee to the U.S. Commission on Civil Rights -- all for a possible report on such demonstrations by minority high school students throughout the Southwest.

--attended a meeting of the Board of Directors of the National Association of Intergroup Relations Officials in Tulsa, January 9-10. (NAIRO's annual meeting will be held in Tulsa in November.)

--spoke to the Nacogdoches (Texas) Human Relations Council on February 9th; and attended a meeting of the program and arrangements committee for the Annual Meeting, in San Antonio, February 10th.

--spoke to the North Texas Chapter of NAIRO on February 16th and lectured on intergroup relations to a class at The University of Texas School of Architecture on February 17th.

Staff energies recently have been concentrated on preparation for the Annual Meeting in Denver, which included a trip by the Executive Director to Denver 3 weeks before the scheduled meeting to make arrangements with the Continental Denver hotel and talk with some leaders in the Denver area. Letters of invitation to guests and representatives of the news media, and letters to potential nominees for membership requesting information have been sent from the S.I.R.C. office, as well as copies of proposed amendments, pre-registration forms, and agendas for the Annual Meeting to the General Membership.

SOUTHWEST INTERGROUP RELATIONS COUNCIL, INC. December 31, 1969
1503 Guadalupe, Suite 206, Austin, Texas 78701

QUARTERLY FINANCIAL STATEMENT (Oct. 1 - Dec. 31, 1969)

| RECEIPTS: | <u>This Quarter</u> | <u>To Date*</u> |
|----------------|---------------------|--------------------|
| Foundations | \$ 2,500.00 | \$17,500.00 |
| Individuals | 405.00 | 555.00 |
| Travel Refunds | 260.93 | 303.43 |
| | | |
| TOTALS | <u>\$ 3,165.93</u> | <u>\$18,358.43</u> |

EXPENDITURES:

| | | |
|---------------------------|--------------------|--------------------|
| Board Expenses | \$ 3,962.89 | \$10,642.18 |
| Office Equipment | 373.25 | 1,495.92 |
| Office Supplies, Printing | 200.16 | 701.39 |
| Telephone | 147.85 | 609.99 |
| Postage | 150.00 | 254.40 |
| Rent | 262.50 | 787.50 |
| Literature | 94.06 | 148.76 |
| Insurance (Fidelity Bond) | ----- | 125.00 |
| Miscellaneous | ----- | 263.00 |
| Secretarial Service | 81.20 | 81.20 |
| | | |
| TOTALS | <u>\$ 5,271.91</u> | <u>\$15,109.34</u> |

BALANCE IN BANK, Dec. 31, 1969 \$ 3,249.09

NOTE:

*These totals are cumulative from November 5, 1968, when the S.I.R.C. account was opened.

March 13, 1970

SOUTHWEST INTERGROUP RELATIONS COUNCIL, INC.
1503 Guadalupe, Suite 206, Austin, Texas 78701

QUARTERLY FINANCIAL STATEMENT (January 1 - March 13, 1970)

| <u>RECEIPTS:</u> | <u>This Quarter</u> | <u>Year to Date</u> |
|-------------------------------|---------------------|---------------------|
| Foundations | \$ 20,000.00 | \$ 20,000.00 |
| Individuals | 100.00 | 100.00 |
| Sale of Literature | 13.86 | 13.86 |
| Travel Refunds | 12.50 | 12.50 |
| TOTALS | <u>\$ 20,126.36</u> | <u>\$ 20,126.36</u> |
| Balance on hand, Jan. 1, 1970 | | 3,249.09 |
| Total funds available | | <u>\$ 23,375.45</u> |

| <u>EXPENDITURES:</u> | <u>Budgeted</u> | <u>This Quarter</u> | <u>Year to Date</u> |
|----------------------|--------------------|---------------------|---------------------|
| Staff Services: | | | |
| Executive Director | \$15,000.00 | \$ 3,125.00 | \$ 3,125.00 |
| Secretary | 5,200.00 | 1,083.35 | 1,083.35 |
| Staff Benefits: | 3,030.00 | | |
| Hospitalization | | ----- | ----- |
| Annuity | | ----- | ----- |
| FICA | | ----- | ----- |
| (Employer's Portion) | | | |
| Staff Travel | 3,000.00 | 534.13 | 534.13 |
| Telephone | 1,200.00 | 147.80 | 147.80 |
| Postage | 1,200.00 | 345.00 | 345.00 |
| Equipment | 1,000.00 | 2,667.93 | 2,667.93 |
| Office Supplies | 500.00 | 106.27 | 106.27 |
| Literature | 200.00 | 34.92 | 34.92 |
| Rent | 1,200.00 | 175.00 | 175.00 |
| Printing | 2,000.00 | 652.74 | 652.74 |
| Board & Exec. Comm. | 5,000.00 | 460.43 | 460.43 |
| Annual Meeting | 5,000.00 | 292.80 | 292.80 |
| Miscellaneous: | 700.00 | | |
| Petty Cash | | 100.00 | 100.00 |
| Temporary Help | | 310.30 | 310.30 |
| TOTALS | <u>\$44,230.00</u> | <u>\$ 10,035.67</u> | <u>\$ 10,035.67</u> |

Reconciliation

| | |
|--|----------------------|
| Bank balance - 3/13/70 | \$ 14,100.28 |
| Less Fed. taxes withheld, but not remitted | 760.50 |
| True balance available | <u>\$ 13,339.78*</u> |

*Total funds available, less total expenditures.