



Office of the Attorney General
Washington, D. C. 20530

January 31, 1980

Ms. Victoria Diaz
Professor of Law
2123 Williams Street
Palo Alto, California 94306

Re: Hispanic Advisory Committee

Dear Victoria:

The first formal meeting of the Hispanic Advisory Committee is scheduled for Monday, February 25, 1980 in Washington, D.C. at the Main Justice Building. Please enter the building at 10th and Constitution Avenue since that is the security station where the list of Committee members who are authorized to enter the building will be located.

In our telephone conversation, I expressed my concern that since the Committee is a formal advisory committee, you would have to meet officially with a federal representative present. The regulations not only require that but also mandate the need for an agenda and for public notification.

Therefore, I suggest that the committee make plans to meet from 9:00 a.m. until the more formal afternoon meeting with the Attorney General. For those of you who arrive early, there is a coffee shop in the basement. Several Justice people and I will be present to answer questions which you may have in order to aid you in having a more constructive meeting with the Attorney General.

I apologize for the delay in scheduling the meeting. Frankly, we did not allow enough time for the various demands on the office and for the absences due to illness and vacations of many individuals involved in the approval process.

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The committee charter has been accepted, and the notice of establishment has been sent to the appropriate officials for publication in the Federal Register. On February 8, I will take the final official step by filing our charter with the Senate and House Judiciary Committees. At approximately the same time we will submit our agenda and notice of meeting for publication in the Federal Register. The meeting must be held 15 days or more after the meeting is noticed in the Register.

Please call or write if you desire to discuss topics other than the following:

1. Equal Employment Opportunity
2. Creation of Civil Rights Units
in U.S. Attorney's Offices
3. Education
 - A) Bilingual
 - B) Undocumented children
4. Immigration
5. Census

I will soon send you a packet of materials for the meeting, including the details as to the location. Also, for those of you who are flying, please make your reservations now so that the Department can pay for the tickets here in Washington. Please make only direct reservations from your home to Washington and back. After we mail you the ticket, you will be free to amend the route. You will be reimbursed, beginning Sunday, February 24, 1980, for actual subsistence (hotel, food, hotel tips) up to fifty (50) dollars daily and for cab fares to and from the airports in your home city and in Washington. I am looking into hotel accommodations, but all are high.

I look forward to seeing you next month.

Sinceramente,



Lupe Salinas
Special Assistant
To The Attorney General