




SOUTH TEXAS HEADQUARTERS

Bldg 3 • Naval Air Station • Corpus Christi, TX 78419 • (512) 939-2391

M E M O R A N D U M

TO: MEMBERS OF THE BOARD

FROM: SANDRA DAY, EXECUTIVE DIRECTOR 

REFERENCE: JUNE 19, 1985 REGULARLY SCHEDULED MEETING OF THE BOARD

DATE: June 10, 1985

The next regularly scheduled meeting of the Board of Directors is set for Wednesday, June 19, 1985 at noon in the Yellow Room of the Town Club on Water Street.

Enclosed for discussion and action at the meeting are the Minutes for the May 15, 1985 meeting and the Financial Statement for the month of May, 1985.

The Kenedy Foundation has approved the grant request from the USO for assistance in funding the purchase of a mini-bus in the amount of \$12,500. Board action must be taken at the June 19 meeting to approve a Hold Harmless Agreement and a Grant Agreement for the Foundation. It is important that a quorum of the members be present, and as some members have already been scheduled to be out of town on that date, we urge your attendance.

We will look forward to seeing you on the 19th. Please be reminded that the President requested each member to submit a fundraising idea for discussion. If you have an opportunity to call this office, or to have a secretary call for you to verify your attendance, it would be appreciated.

SD:ms

Enclosures

MINUTES
BOARD OF DIRECTORS
REGULARLY SCHEDULED MEETING
USO OF SOUTH TEXAS, INC.
MAY 15, 1985
BLUE ROOM, TOWN CLUB
NOON

MEMBERS PRESENT:

Mr. David Bonilla
Mr. Paul Cameron
Capt. David Connolly
Mr. Rick Fletcher
Mrs. Maxine Flournoy
Mr. Bob Gilmartin
Sgt. Major Donald Rymer
Mr. Charles Smith
Ms. Jean Titus
Mrs. Mary K. Whitmire
Chaplain Danny Wheeler
Mr. Alan Wilson

MEMBERS ABSENT:

Mr. Bill Baum
Mr. Ronald Bradley
Dr. Hector Garcia
Ms. Eleanor Mortensen
Mrs. Betty Turner
Mr. Bill Woodhouse

ALSO PRESENT:

Mrs. Sandra Day

The meeting was called to order by President Paul Cameron with a welcome to Ms. Jean Titus as a new member of the Board.

Minutes for the April, 1985 meeting were approved upon motion made by Mrs. Flournoy and seconded by Capt. Connolly.

The Financial Report for the month of April, 1985 was approved upon motion made and seconded.

Mr. Gilmartin reported on the status of the mini-bus. Terms for the bus to be ordered came to a price of \$24,800 to include the air conditioning, but not tax, title, license, USO paint, or extra particulars. This is an amount of almost \$5,000 discount due to Mr. Gilmartin's association with the Texas Car Dealers Association. The bus should be completed in about six weeks after the order is confirmed.

It was moved by Mrs. Whitmire and seconded by Sgt. Major Rymer and resolved unanimously with the exception of Mr. Gilmartin who refrained from voting that:

"If the Kenedy Foundation approves the grant request from the USO of South Texas, Inc. that the USO move forward with speed to place the order for the bus as arranged by Mr. Gilmartin."

MINUTES BOARD OF DIRECTORS
USO OF SOUTH TEXAS, INC.
May 15, 1985

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The President reported on his recent visits with Capt. Jerry Funderburk and Capt. Howard Young at the Naval Air Station. Pleasure was expressed at the indication of continued support from these key Naval Air Station leaders. A meeting has also been confirmed by Rear Admiral John Disher on May 28. A meeting with Colonel Walker is to be scheduled as soon as possible. It was suggested that an invitation should go out to these military leaders to attend a meeting of the Board.

The President also reported on the recent United Way Allocation Hearing which was held at the USO Home on May 14. Sincere appreciation was expressed to the members of the Board for their tremendous support at the hearing. A total of seven members were able to be present and the testimony of the Sgt. Major was especially appreciated.

The Director reported on Home activities and other activities. It was noted that in addition to the Aviators and the youth sports program, the USO now has a "USO Allstars" Softball Team registered in the Metro Softball Association. Full uniforms have been purchased.

In other business, a request was made by the President that each member of the Board submit at least one idea for a fundraising project at the next meeting. These will be discussed in further detail at the following meeting also when the Vice President for Fundraising returns.

Upon the suggestion of Mr. Gilmartin, a Long Range Planning Committee was appointed. Members Mr. Bonilla and Mrs. Whitmire will serve with Chairman Alan Wilson.

The next meeting of the Board is scheduled for June 19 in the Yellow Room of the Town Club at noon.

The meeting was adjourned.

Secretary, Board of Directors

President, Board of Directors

INCOME:	ANNUAL BUDGET	ACTUAL MONTH	ACTUAL YEAR TO DATE	ACCOUNTS OVER BUDGET YEAR-TO-DATE
CONTRIBUTIONS	2,500	0	725	
SPECIAL EVENTS	4,000	0	45	
SALES TO PUBLIC	11,000	510	3,495	
UNITED WAY	51,654	4,304	21,522	
MISCELLANEOUS	2,500	122	1,127	
TOTAL INCOME	71,654	4,936	26,914	
EXPENSE:				
SALARIES	31,000	2,595	12,030	
EMPLOYEE BENEFITS	900	273	409	
PAYROLL TAX, ETC.	2,700	194	989	
INSURANCE	3,000	0	0	
PROFESSIONAL FEES	1,500	0	1,000	
SALES SUPPLIES	10,000	0	4,032	
CENTER SUPPLIES	2,500	140	880	
OFFICE SUPPLIES	800	89	295	
TELEPHONE	800	57	256	
POSTAGE	500	0	194	
OCCUPANCY	2,500	312	1,165	
MAINT./EQUIP. RENT	200	236	423	223
PRINTING/PUBLICATIONS	1,500	0	251	
TRAVEL	3,300	150	753	
CONFERENCES/MEETINGS	500	13	173	
RECREATION/ASSISTANCE	7,000	623	1,531	
SPECIAL EVENTS	500	0	51	
MISCELLANEOUS:	1,000	69	329	
TOTAL EXPENSES	70,200	4,751	24,761	
TOTAL INCOME	71,654	4,936	26,914	
TOTAL EXPENSES	20,200	4,751	24,761	
NET (DEFICIT) SURPLUS	1,454	185	2,153	

CHECKBOOK
BALANCE:

Beginning Month:
\$ 12,875.94

Ending Month:
\$ 13,063.49

ADDITIONAL COMMENTS:

FINANCIAL STATEMENT
USO SOUTH TEXAS

MONTH: _____,

1985

Sandra Day

Executive Director