



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
CORPUS CHRISTI ARMY DEPOT
CORPUS CHRISTI, TEXAS 78419-6000

September 5, 1989



Civilian Personnel Division

Dr. Hector Garcia
American G I Forum
1315 Bright
Corpus Christi, TX 78405

Dear Dr. Garcia:

We recently announced that we now have Direct Hire Authority for various clerical and administrative positions. In order for us to accept applications from individuals for these positions, they must first have a Notice of Rating from an Office of Personnel Management (OPM), showing that they passed a clerical examination with a score of 85 or above.

In keeping with their efforts to simplify procedures, OPM has now made it easier for individuals to take the clerical examination and receive their Notice of Rating. Effective September 1, 1989, clerical examinations will be given on a "walk in" basis. Information on the new testing procedures is contained in the enclosed announcement.

Your assistance in publicizing this announcement is appreciated.

If I can be of further service please do not hesitate to call myself or Joanne L. Weier, at 939-2413.

Sincerely,

Mary M. Rodriguez
Chief, Recruitment and
Placement Branch