

SOUTH TEXAS HEADQUARTERS

Bldg 3 • Naval Air Station • Corpus Christi, TX 78419 • (512) 939-2391

June 11, 1986

MEMORANDUM TO:

All Board Members

FROM:

Mary Smothers King Executive Director

There will be a regularly scheduled meeting of the Board of Directors of USO South Texas on Wednesday, July 16, 1986 in the Blue Room at the Town Club at Noon.

Enclosed please find:

Minutes of the June meeting Financial Statement for the month of June Quarterly Report to the United Way Executive Director's Report for June

Please notify the office in the event that you are unable to attend.

Wary Inothers King

MINUTES BOARD OF DIRECTORS REGULARLY SCHEDULED MEETING JUNE 18, 1986 BLUE ROOM, TOWN CLUB NOON

MEMBERS PRESENT:

Mrs. Mary Whitmire Mr. Bill Woodhouse

Commander Eugene Bieraugel
Mr. Paul A. Cameron, Jr.
Captain David Connolly
Mrs. Maxine Flournoy
Ms. Eleanor Mortensen
Sgt. Major Donald Rymer
Mr. Charles Smith
Mr. G. G. Somers
Ms. Jean Titus
Mrs. Betty Noble Turner

MEMBERS ABSENT:

Mr. Bill Baum
Mr. Ronald W. Bradley
Dr. Hector Garcia
Mr. Robert Gilmartin

ALSO PRESENT:

Mrs. Robert Gilmartin Mrs. Dell Lewis Mary Smothers King

The meeting was called to order by President, Betty Noble Turner. Minutes for the May 21, 1986 Board meeting were approved on Motion made by Mary Whitmire and seconded by Paul Cameron. Maxine Flournoy, Secretary, read the correspondence. A request from Colonel Corkill asking the USO South Texas to participate in the Fourth of July Parade was presented. A Motion was made by Jerry Somers and seconded by Maxine Flournoy that the Mini-bus enter the parade. The Motion passed.

Mary Whitmire introduced her guest, Dell Lewis, City Manager of Ingleside. Mrs. Lewis discussed the Utilities Planning for Homeport.

Paul Cameron presented the Financial Statement for the month of June which was accepted upon Motion by David Connolly and seconded by Jerry Somers.

Eugene Bieraugel discussed the Auto Race Game which USO South Texas has entered in Bayfest. The Training Department of the Naval Air Station no longer has the manpower to handle this game and has given USO South Texas the custodian rights. The prizes will be selected on consignment from a company in San Antonio.

Mary Whitmire discussed the Long Range Planning Goals. The Most Rev. Rene H. Gracida will discuss plans for Homeport in August, 1986.

David Connolly briefly mentioned a study in progress which is developing a rapid means of transportation - some high speed water vehicle - from Ingleside.

Jean Titus, Vice-President of Fund Raising, explained that we must make a written request for authorization to the Board of Governors

of United Way requesting a major fund raising event. The months of the United Way Campaign may not host a fund raising event by any Agency. The month of February was suggested.

Betty Turner and Paul Cameron discussed the Budget Presentation made to the Allocations Panel of United Way.

Donald Rymer recommended that he remain on the Finance Committee as a committee member and that Paul Cameron be made Treasurer as well as Vice-President of Finance. Upon Motion made by Mary Whitmire and seconded by Jerry Somers, the Motion passed. David Connolly and Donald Rymer were asked to sign signature cards for the checking account as co-signees.

Eleanor Mortensen discussed vacancies on the Board of Directors. It was suggested that Dr. Garcia be moved to the position as the first member of an Advisory Board. The Board was advised that the Bylaws would allow for the addition of four (4) more Board members. Excuses for missing a Board meeting may be made to the President or Executive Director.

Standing Committee appointments were presented to the Board with descriptions of each committee. These were to be discussed at the July Board meeting.

It was suggested to Pat Gilmartin that Bob look into a video tape about our local USO to be used in publicity and promotion. This tape would be used prior to a January/February fund raiser.

The Executive Director shared ideas from the Military Affairs Comittee meeting at the Chamber of Commerce during which deep sea fishing trips and sailing trips for the Military were discussed.

The next meeting of the Board is scheduled for Wednesday, August 20, 1986 at noon in the Blue Room of the Town Club.

The meeting was adjourned.

	ANNUAL	ACTUAL	ACTUAL	ACCOUNTS
INCOME:	BUDGET	MONTH		OVER BUDGET YEAR-TO-DATE
CONTRIBUTIONS	1,500	26	456	
SPECIAL EVENTS	2,500	26 10	456	
SALES TO PUBLIC	10,000		949	
UNITED WAY	54,450	364	2,438	
GRANTS	480	4,537	27,225	
MISCELLANEOUS	2,800	0	0	
FITSCEEDLANGOOD	2,000	1,201	3,148	
TOTAL INCOME	71,730	6,138	34,216	
EXPENSE:				
SALARIES	32,800	2,689	16,420	
EMPLOYEE BENEFITS	924	78	464	
PAYROLL TAX, ETC.	2,345	203	1,238	
INSURANCE	6,586	0	2,376	The second second desired the second
PROFESSIONAL FEES	1,000	0	<u> </u>	
SALES SUPPLIES	8,500	1* 1,400	2,800	
CENTER SUPPLIES	1,700	112	600	
OFFICE SUPPLIES	500	0	177	
TELEPHONE	750	89	326	
POSTAGE	425	0	105	
OCCUPANCY	2,400	379	1,522	
MAINT./EQUIP. RENTAL	1,000	0	504	
PRINTING/PUBLICATIONS	750	0	0	
TRAVEL	1,800	150	900	
CONFERENCES/MEETINGS	1,000	0	387	
RECREATION/ASSISTANCE	5,000	0	2,203	
SPECIAL EVENTS	1,500	2* 370	1,958	
MINI-BUS EXP. (GAS & UP-KEER		49	245	
MISCELLANEOUS:	1,750	131	1,456	
FURNITURE & FIXTURES		0	236	And the second s
CONCRETE SLAB		0	636	
MERCENTE CONTROL AND THE PROPERTY OF THE PROPE				
TOTAL EXPENSES	71,730	5 , 650	34,553	
				CHECKBOOK BALANCE: Beginning Month: \$ 8,138
TOTAL INCOME	71,730	6,138	34,216	
TOTAL EXPENSES	71,730	5 , 650	34,553	Ending Month:
NET (DEFICIT)SURPLUS		488	(337)	\$ 8,626

ADDITIONAL COMMENTS:

- 1* Theatre Tickets
- 2* Bayfest Entry

FINANCIAL STATEMENT USO SOUTH TEXAS

MONTH: JUNE	,	1986	Mary Smothers King
• • • • • • • • • • • • • • • • • • • •			Executive Director



QUARTERLY REPORTS - 1986

1	AGENCY NAME: USO Of South Texas, Inc.			
ĺ	DATE OF REPORT: June 30, 1986	THIS YEAR'S TOTAL	THIS QUARTER -	YEAR TO
	This report is due within 30 days after each quarter.	BUDGET	ACTUAL	DATE
	PUBLIC SUPPORT & REVENUE - ALL SOURCES			
	4000 Contributions (Individual Business, Foundations etc	1,500	104	45
	4200 S ecial Events		49	94
	4300 Le acies & Be uests 5000 Fees & Grants from Government A encies			
	6000 Membership Dues from Individuals			
•	6200 Program Service Fees			
•	6300 Sales of Materials & Service to Local Member Units			
	6400 Sales to Public 6500 Investment Income		1 062	2 43
	6900 Miscellaneous Revenue	2 000	2 576	2 14
• .	Other United Ways	<u>2,80</u> 0	2 5/6	3 14
٠.	United Way of the Coastal Bend	4	1 ,612	27 22
	Grants TOTAL INCOME (Add lines 1 through 12)	480		
•	Total Moone (Mad Trilles T Till Gagil 12)	<u>.7</u> 30	18 303	34 21
	EXPENSES			
	7000 Salaries	32,80	55	16 42
	7100 Employee Benefits	24	232	46
٠.	7200 Payroll Taxes, etc. 8000 Professional Fees	2 45	_622	1 23
	8100 Supplies			
•	8200 Telephone		9 47	3,57 32
	8300 Posta e & Shi pin		47	1_0
•	8400 Occu anc : Rent, Utilities, Bld . Insurance, etc 8500 Maintenance & Rental of Equipment		1	3 89
	8600 Printing & Publications		273	50
	8700 Travel			90
	8800 Conferences, Meetings, Training		17	38
•	8900 Specific Material Assistance to Individuals 9000 Membership & Organization Dues		2,090	4 16
	9400 Misce Taneous Purchases			-
				7
•	TOTAL EXPENSES (Add lines 14 through 28)	71,730	16,276	34,55
٠.	EXCESS (DEFICIT) of TOTAL INCOME over			
	TOTAL EXPENSES (Line 13 - Line 29)		2,027	(33

EXECUTIVE DIRECTOR'S REPORT FOR JUNE, 1986

The end of June marked one-half the year as Executive Director of the USO South Texas. I was concerned about the Budget and where we stand at this point:

Budget for 1986	\$71 , 730
1/2 of Budget	35 , 865
Total Spent June 30	34,553
Under Budget June	30 \$1,312

I feel good that we have remained within the amount allotted.

A review of the programs and activities made me feel that we can still do more to reach the military. An effort will be made with the new Chairman of Program Committee to plan effectively for the next half-year.

June 6 we hosted a reenlistment party for a female enlisted Navy who provided all the food and drink. She was proud to invite her family, friends, and superior officers to share this time with her.

June 7 was a Saturday morning gourmet cooking class for pilots. This is a group of young men who wanted to learn to cook a meal to impress the woman in their life. They actually chopped, mixed, and cooked the meal and ate it for lunch.

June 9 was a full day! The morning was filled with a meeting with Harry Whiting and Scooter McMillan from Harbor Playhouse discussing the possibilities of bringing melodrama to the Naval Air Station. The afternoon hosted the United Way Allocations Panel with our Budget presentation.

June 17 I made a trip to Port Aransas to introduce the USO South Texas to the Coast Guard stationed there. As a result, the softball team challenged the USO softball team to a game in July or August. I attended the Military Affairs Committee meeting at the Chamber of Commerce to discuss deepsea fishing and sailing possibilities. The conclusion was that individual members of the Chamber would extend invitations to the Military to join them in both areas. The USO would keep a list of names of those wishing to participate.

June 21 hosted a deck party for the ground electronics group. They supplied the sound truck plus food and drink.

June 24 was the time of the Change of Command for Commander Auriema. Both John and his wife, Danielle, were consistent members of Gourmet Cooking.

EXECUTIVE DIRECTOR'S REPORT FOR JUNE Page 2

June 28 hosted the first wedding at the USO South Texas. One of our regular volunteers married one of the Military she met at our Center. There were approximately 150 guests for the wedding and reception. I also attended the Reception given Admiral and Mrs. Disher by the Navy League.