

Nº 1061

*GARCIA GARCIA, DR. HCOTOR
NAME (Please Print)

722
ROOM NO.

ADDRESS

THE

CITY UNESCO STATE



APARTMENT HOTEL

705 18th ST. N.W.
WASHINGTON 6. D.C.

DATE OF ARRIVAL RATE NO. IN PARTY
6-27-68 10.00 .1

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ADVANCE PAYMENT



We hope your stay has been
satisfactory and that we will see
you again soon.

Thank You.

Date	Ref. No.	Code	Amount
		ROOM	010.00
		TAX	000.50
JUN 27 68	7816	* *	010.50 T
		ROOM	010.00
		TAX	000.50
		PHONE	001.00
JUN 28 68	0111	* *	022.00 T
		CASH	022.00
JUN 29 68	0175	* *	000.00 T

THE PARK CENTRAL
APARTMENT HOTEL

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- A - Credit Card
- B - Credit Adj.
- D - Coupon
- E - Cart
- H - Extra Bed
- K - Valet
- L - Long Dist.
- M - Telegram
- N - T.V.

From No. _____

LAST BALANCE IS
AMOUNT DUE UNLESS
OTHERWISE INDICATED

CHAIRMAN
THOMAS F. MALONE

The UNITED STATES NATIONAL COMMISSION FOR UNESCO

Established by Act of Congress July 30, 1946

VICE CHAIRMEN
ALVIN C. EURICH
SARAH T. HUGHES
LAWRENCE M. C. SMITH

EXECUTIVE SECRETARY
L. A. MINNICH

WASHINGTON, D.C. 20520

June 14, 1968

Dear Dr. Garcia:

Department of State Travel Authorization No. UCS-8-9 0275 dated June 3, 1968 authorizes you to travel at Government expense from Corpus Christi, Texas to Washington, D. C. and return to attend the meeting of Orientation Meeting for New Members of the National Commission on June 28, 1968.

Enclosed is U. S. A. Transportation Request No. L1,148,071 for your use in securing the necessary round trip (air or rail) transportation and/or Pullman accommodations. If for any reason travel cannot be performed, the unused Transportation Request should be returned to this office for cancellation.

Upon completion of your travel, please complete the enclosed Itinerary Form, sign the blank Travel Voucher and send them to the Secretariat - U. S. National Commission for UNESCO, Department of State for processing. Please do not make any notation on the Travel Voucher with the exception of your signature, since the Voucher will be fully completed in the Department from the information you supply on the Itinerary Form. A copy of this voucher will be sent to you at the time it is processed for payment.

The Department can only reimburse you for the cost of direct travel between the points authorized. In the event it is necessary for you to travel by an indirect route, the deviation from direct travel should be fully explained. Transportation Requests may be used to defray the portion of the expense that would have been incurred by direct travel, and the balance will be for your personal account. If for any reason it is necessary for you to secure authorized transportation with cash, you may be reimbursed provided that you secure receipts and submit them with your Travel Voucher.

The per diem authorized, \$16.00 per day, is intended to cover incidental expenses such as hotel bills, meals, tips, etc. Therefore these items should not be included in your request for reimbursement.

Sincerely yours,



Ann F. Jablonski
Conference Administrative Officer
Secretariat

Dr. Hector P. Garcia,
1315 Bright Street,
Corpus Christi, Texas 78405

U.S. NATIONAL COMMISSION

for

UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION

UNESCO

ORIENTATION MEETING

Friday, June 28, 1968
10:00 a.m. - 4:30 p.m.
Department of State
Room 1107

Provisional Agenda

10:00 a.m. - 10:30 a.m.

International Educational and Cultural Programs

Mr. Douglas Batson, Deputy Assistant Secretary of State for
Educational and Cultural Affairs

10:30 a.m. - 11:30 a.m.

Elaboration of U.S. Policy for UNESCO

Mr. Thomas McKiernan, Director, Office of Multilateral
Policy and Programs, Department of State, and staff

11:30 a.m. - 11:40 a.m.

Coffee Break

11:40 a.m. - 12:45 p.m.

UNESCO, The National Commission and its Secretariat

Dr. L. Arthur Minnich and staff

1:00 p.m. - 2:30 p.m.

Luncheon 1925 F Street Club

hosted by the Vice Chairman, Mr. A. Marvin Braverman

2:30 p.m. - 3:00 p.m.

Dr. Luther Evans, Former Director General of UNESCO

3:00 p.m. - 3:40 p.m.

The U.S. Stake in the UN and its Specialized Agencies

Mr. Nathan Pelcovits, Special Assistant to the Assistant Secretary of State for International Organization Affairs

3:40 p.m. - 4:30 p.m.

Programs and Activities of the National Commission

Individual consultation with members of the Multilateral Policy and Programs Staff and the Secretariat of the National Commission

NOTE: The program will begin promptly at 10:00 a.m. However, Commission staff will be present in the meeting room from 9:30 a.m. and will welcome the opportunity to consult with members prior to the meeting.

Members are requested to enter the State Department via the Diplomatic Entrance, 2201 C Street, N.W. which is nearest to the meeting room.