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All V.A. Civic Advisory Council Members

FROM:

Walt Dunham, President



DATE:

April 20, 1977

SUBJECT:

V.A. Civic Advisory Council Meeting, June 8, 1977.

## SUBJECT #1: MEETING LOCATION AND SCHEDULE:

The fourth and final council meeting for 1976-1977 has been scheduled for June 8, 1977 in Houston, Texas. This meeting is scheduled to convene at 9:00 a.m. and adjourn no later than 4:30 p.m. in Room 118, Charles F. McElhinney Hall, on the University of Houston campus.

SUBJECT #2: ROOM ACCOMODATIONS AT THE HOLIDAY INN, 3815 GULF FREEWAY, HOUSTON, TEXAS 77003. PHONE: (713) 224-5971.

A block of between 20-40 rooms has been reserved for the group under the title "V.A. Civic Council." Please make your own reservations by calling or writing to the above address. Room rates are as follows:

1 - Single Room - D/B - \$19.00

2 - Single Room - D/B - \$21.00

## SUBJECT #3: SUBMISSION OF AGENDA ITEMS:

Please submit items you wish to be discussed as part of the agenda (accompanied by your recommendations or suggestions) so they will reach me by no later than May 13, 1977. This will allow the V.A. sufficient time to prepare a written response to each item.

SUBJECT #4: ELECTION OF A NEW V.A. CIVIC COUNCIL PRESIDENT:

Please be prepared to nominate and elect a new council president for 1977-1978. This procedure will be a part of the formal agenda.

Have a safe trip and I look forward to seeing you all on June 8th.

