

THE WHITE HOUSE

WASHINGTON

January 22, 1980

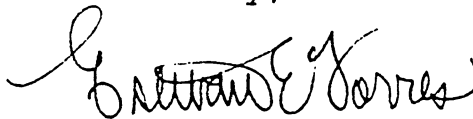
Dear Friend:

When the President appointed me as Special Assistant for Hispanic Affairs on September 13, 1979, he restated his promise to make the government more compassionate and responsive. As part of my charge in this position, I am to assist the President in keeping in touch with the concerns of Hispanics and in making sure our voices are heard.

I am taking this opportunity to introduce you to the Office for Hispanic Affairs and to enlist your support in achieving the goals set forth for this office. We have a challenge of substantial magnitude facilitated by a warm and receptive climate in the Executive branch. Your support will help us meet the challenge.

Enclosed is a brief description of the office and a listing of personnel assigned. I welcome your calls, letters, and inquiries, and look forward to your support in helping the government be more responsive to Hispanic concerns.

Sincerely,

A handwritten signature in dark ink, appearing to read "Esteban E. Torres". The signature is fluid and cursive, with the first name "Esteban" being more prominent and the last name "Torres" following in a similar style.

Ambassador Esteban E. Torres
Special Assistant to the President
for Hispanic Affairs

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OFFICE OF THE PRESIDENT

OFFICE FOR HISPANIC AFFAIRS

The Office for Hispanic Affairs is charged with the broad mission of implementing general administration goals and policies as they relate to housing, education, economic development, employment, and other domestic issues. We will coordinate with the various departments and agencies to maximize the programmatic objectives of the Administration.

The office is keenly interested in tracking agency progress toward achieving the goal of the Hispanic community receiving an equitable share of federal resources. We will monitor the affirmative action process as it relates to government employment in all fields. This monitoring activity is expected to result in increasing the number of Hispanics in government service at all levels.

In addition to domestic matters, the office will be used to provide input to the President through the National Security Council on issues relating to Cuba, Mexico, Puerto Rico, and other related hemispheric Hispanic issues.

We have a staff representative of the Hispanic population who are fully committed to achieving the office objectives.

Ambassador Esteban E. Torres	Special Assistant to the President for Hispanic Affairs	202/456-6426
Gilbert Colón	Deputy Assistant to the President	202/456-7965
Raul Tapia	Deputy Assistant to the President	202/456-2601
Olivia E. Campos	Administrative Assistant	202/456-7964
Susana Collins-Gomez	Administrative Assistant	202/456-6427

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January 21, 1980

On Monday, January 28, 1980 the President will be signing his budget message and transmitting it to Congress. You, or a representative from your office, are cordially invited to attend a briefing on the FY '81 budget on Tuesday, January 29, 1980 from 10:30 a.m. to 12:00 p.m. in the Federal Home Loan Ampitheatre of the Federal Home Loan Building. Please notify my office of your attendance or need to send a substitute at 456-7510.

Please enter at the 17th and G Street entrance of the Federal Home Loan Building. Ms. Nancy Lewis, the receptionist, will be available to assist you.

Sincerely,

A handwritten signature in dark ink, appearing to read "Anne Wexler". The signature is fluid and cursive, with a large, prominent initial "A" that loops around the first part of the name.

Anne Wexler
Assistant to the President