SOUTH TEXAS HEADQUARTERS
Bldg 3 • Naval Air Station • Corpus Christi, TX 78419 • (512) 939-2391

M E M O R A N D U M

TO: MEMBERS OF THE BOARD

FROM: SANDRA DAY, EXECUTIVE DIRECTOR

REFERENCE: AUGUST 21, 1985 REGULARLY SCHEDULED MEETING OF THE BOARD

DATE: AUGUST 12, 1985

The next regularly scheduled meeting of the Board of Directors is set for Wednesday, August 21, 1985 at noon in the Blue Room of the Town Club on Water Street.

Enclosed for discussion and action at the meeting are the Minutes for the July 17, 1985 meeting and the Financial Report for the month of July, 1985.

Reports from the Long-Range Planning Committee on "Homeport" discussions and from the Reception Steering Committee will be made at this meeting in addition to the routine business.

We will look forward to seeing you on the 21st. If you have an opportunity to call this office, or to have a secretary call for you to verify your attendance, it would be appreciated.

SD:ms

Enclosures

MINUTES
BOARD OF DIRECTORS
REGULARLY SCHEDULED MEETING
USO OF SOUTH TEXAS, INC.
JULY 17, 1985
BLUE ROOM, TOWN CLUB
NOON

MEMBERS PRESENT:

Mr. Ronald W. Bradley
Mr. Paul A. Cameron, Jr.
Capt. David Connolly
Mr. Rick Fletcher
Mrs. Maxine Flournoy
Dr. Hector Garcia
Mr. Bob Gilmartin
Sgt. Major Donald Rymer
Ms. Jean Titus
Mrs. Mary Whitmire
Mr. Alan Wilson
Mr. Bill Woodhouse

MEMBERS ABSENT:

Mr. Bill Baum
Mr. David Bonilla
Ms. Eleanor Mortensen
Mr. Charles Smith
Mrs. Betty Turner
Chaplain Danny Wheeler

ALSO PRESENT:

Ms. Sandra Day

The meeting was called to order by President Paul Cameron.

Minutes for the June 19, 1985 meeting with the corrections of the date of the next meeting to be July 17 and the substitution of the word "suggested" for the incorrect word of "required" in the last paragraph of the first page were approved upon motion made by Mr. Wilson and seconded by Mrs. Whitmire.

The Financial Report for the month of June, 1985 was approved upon motion made by Sgt. Major Rymer and seconded by Mr. Wilson.

An update on the status of the mini-bus was given by Mr. Gilmartin. A firm date for completion of the bus should be available at the August meeting. Sgt. Major Rymer was appointed by the President to serve as a coordinator with the Director in formulating appropriate procedures and scheduling of bus use. The Director will proceed with research into design for painting the bus and appropriate painting contractors.

Fundraising activities were discussed. Mr. Gilmartin suggested the possibility of "cause related marketing" with business associations. Information on this concept and the legalities involved are to be looked into. Mr. Gilmartin will pursue his contacts. Improved game booths and prizes were also discussed.

The President welcomed Dr. Hector Garcia and expressed the Board's pleasure to have him involved with the USO. Reception plans were then discussed and Ms. Titus, Capt. Connolly, and Ms. Mortensen were appoint[illegible] to work on that project.

Homeport Activities were discussed. Mr. Wilson as Chairman of the Long Range Planning Committee was asked to invite Mr. Loyd Neal to speak to the Board at the August meeting in order to provide further details on Homeport scheduling which may assist the USO in planning for its long-range mission.

The Board approved the purchase of an electric grill for outside barbques for the USO Home. A request that this item be donated by a local organization has been made, but members expressed a desire to proceed with the purchase so that summer activities would not be delayed. In the event that the organization approves the USO request, the funds may be used to reimburse the expenditure.

Mrs. Flournoy, Chairman of the Program Committee, reported on the Committee's July meeting. The Committee's suggestion that volunteers with over 100 recorded hours be invited as luncheon guests was approved. These volunteers are to be invited a few at a time as they become eligible. Mr. Bradley offered to make a few calls concerning the possibility of receiving cleaning assistance at the USO Home. Reports on volunteer time contributed by members of the Board were heard.

Mr. Ron Bradley presented the USO Home with a group portrait of the Dallas Cowboys Cheerleaders which he had arranged to have signed by each Cheerleader as a memorial of that organizations contribution to the USO South Texas capital program. A personal contribution of $100 was also given by Mr. Bradley to frame the picture in an appropriate manner.

The next meeting of the Board is August 21, 1985 at noon at the Town Dlub.

Upon motion duly made and seconded, the meeting was adjourned.

Secretary, Board of Directors

President, Board of Directors

INCOME:	ANNUAL BUDGET	ACTUAL MONTH	ACTUAL YEAR TO DATE	ACCOUNTS OVER BUDGET YEAR-TO-DATE
CONTRIBUTIONS	2,500	100	880	
SPECIAL EVENTS	4,000	0	45	
SALES TO PUBLIC	11,000	1,072	5,246	
UNITED WAY	51,654	4,304	30,131	
MISCELLANEOUS	2,500	161	1,376	
TOTAL INCOME	71,654	5,637	37,678	
EXPENSE:				
SALARIES	31,000	2,232	16,487	
EMPLOYEE BENEFITS	900	69	546	
PAYROLL TAX, ETC.	2,700	168	1,827	
INSURANCE	3,000	0	1,695	
PROFESSIONAL FEES	1,500	0	1,000	
SALES SUPPLIES	10,000	1,400	6,482	651
CENTER SUPPLIES	2,500	137	1,181	
OFFICE SUPPLIES	800	25	320	
TELEPHONE	800	82	376	
POSTAGE	500	44	238	
OCCUPANCY	2,500	188	1,424	
MAINT./EQUIP.RENT	200	185	647	447
PRINTING/PUBLICATIONS	1,500	27	278	
TRAVEL	3,300	150	1,053	
CONFERENCES/MEETINGS	500	13	199	
RECREATION/ASSISTANCE	7,000	584	2,270	
SPECIAL EVENTS	500	0	201	
MISCELLANEOUS:	1,000	272	779	198 (1)
TOTAL EXPENSES	70,200	5,576	37,003	
TOTAL INCOME	71,654	5,637	37,678	
TOTAL EXPENSES	70,200	5,576	37,003	
NET (DEFICIT) SURPLUS	1,454	61	675	

CHECKBOOK BALANCE:

Beginning Month: $ 11,520

Ending Month: $ 11,576

ADDITIONAL COMMENTS:

(1) Purchased Electric Grill and had picture framed.

FINANCIAL STATEMENT
USO SOUTH TEXAS

MONTH: July , 1985 . Sandra Day
Executive Director