

InfoWave

Mary and Jeff Bell Library
Texas A&M University-Corpus Christi

Spring 2006 / Volume 11 / Issue 1

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Library Hours Spring 2006

Mon. - Thurs.
7:30a.m. - 1:30a.m.
Friday
7:30a.m. - 8:00p.m.
Saturday
10:00a.m. - 8:00p.m.
Sunday
Noon - 1:30a.m.

Reference Services

Mon. - Thurs.
8:00a.m. - 10:00p.m.
Friday
8:00a.m. - 8:00p.m.
Saturday
10:00a.m. - 8:00p.m.
Sunday
Noon - 10:00p.m.

Library Media Center

Mon. - Thurs.
7:30a.m. - 1:15a.m.
Friday
7:30a.m. - 7:45p.m.
Saturday
10:00a.m. - 7:45p.m.
Sunday
2:00p.m. - 1:15a.m.

Library Instruction Center

Mon. - Thurs.
8:00a.m. - 12:00a.m.
Friday
8:00a.m. - 5:00p.m.
Saturday
10:00a.m. - 6:00p.m.
Sunday
2:00p.m. - 12:00a.m.

Special Collections & Archives

Mon. - Fri.
8:00a.m. - 5:00p.m.
and by appointment

Numerous Services Available to Faculty

The Bell Library provides a variety of services to assist faculty members in their teaching, scholarly, and creative endeavors.

In General: The Acquisitions Department encourages faculty to view books received for "approval" through the approval plan. Books are shelved according to subject, and faculty members may look at the books to determine if the books should be added to the collection. Books may not leave the Acquisitions area to be viewed.

Faculty members and other patrons needing an item listed as "in process" in the online catalog may request the item to be immediately catalogued, known as "rush cataloging". Technical Services staff will catalog the item as quickly as possible (usually a 24 hour turnaround or the next business day), and they will notify the faculty member when the item is available for pick-up. For more information, contact the Technical Services Department at 825-2354.

For Teaching: The Media Center provides videos, DVDs, CDs and other media items for check-out by instructors to use in their classes. The Media Center also provides videos on reserve for students to view in the Media viewing rooms. The Media staff will install special software for student use for class assignments in the Media Center, although faculty members must submit a written request for the software before it can be installed. For more information, contact the Media Center at 825-2311.

The Circulation Department allows faculty to put items on Course Reserves for their classes. Circulation staff will place a book or any print item owned by the library, or a print item owned by the faculty member, on reserve. We will also place copies of journal articles on reserve. For journal articles, Electronic Reserve is available. Placing an item on Electronic Reserve allows students to access articles on a 24/7 basis from the Course Reserve Section of the library's online catalog. Faculty members are responsible for obtaining copyright permission to use an article for more than one semester as a Reserve item.

Most required textbooks for the fall and spring semesters are on reserve at the Circulation Desk for use by students, staff and faculty. The items are available for a 3 hour check-out and may not leave the library. The reserve textbooks are not intended to replace the student's own copy of the book but to provide a copy of the text for quick study or review. For more information, contact the Access Services Department at 825-2340.

The Reference Department will temporarily place heavily used items at the Reference Desk for use by students. With advance notice of an assignment from faculty, Reference staff can more easily guide students to the appropriate resources for the assignment's successful completion.

The Instruction Department provides faculty with customized library instruction for classes, focusing on general library use or specialized assignments.

For Research: The Circulation Department provides faculty with a 6 month check-out with renewals. By request, Circulation will pick up items to be returned to the library from faculty offices. Call 825-2340 to arrange for pick-up of items. The Circulation Department will also place items on hold that are currently checked out by another patron. When the item is returned to the library, the person placing the hold will be notified. *con't. pg. 2*

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Checked-out items are renewable online through the "My Library Account" page in the online catalog (<http://portal.tamucc.edu>).

The Inter-Library Loan (ILL) Department will request items we don't own from another library. All requests must be submitted electronically to ensure the fastest possible service in obtaining the needed item. Articles will usually be delivered electronically to your desktop, unless requested otherwise. The library's Document Delivery program will also copy articles from journals or microfilm owned by the library, and they will deliver the articles electronically when they are requested through the ILL electronic form. Faculty may also request books owned by the library through the ILL request form, and they will be notified when the book is at the Circulation Desk for pick-up.

Faculty Publications Bibliography

Every year, the Bell Library recognizes the publications and scholarly works of A&M – Corpus Christi faculty members during National Library Week. The Library staff members will produce a printed bibliography, as well as a display, of all works published, produced or presented during the 2005 calendar year.

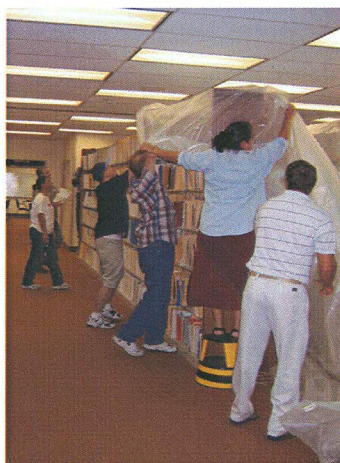
The Library will recognize the scholarly and creative accomplishments of university faculty members with a reception during National Library Week, April 2-8, 2006, in conjunction with "The Academy Speaks". During the reception, the winner of the Excellence in Scholarly/Creative Activity Award will also be recognized and will give a presentation.

The Library will send an invitation to all faculty members to submit items for inclusion in the bibliography, as well as the display, early in the spring semester. Faculty will also receive an announcement about the details of the reception. We look forward to celebrating the diverse talents of the Faculty of TAMU-CC in the library!

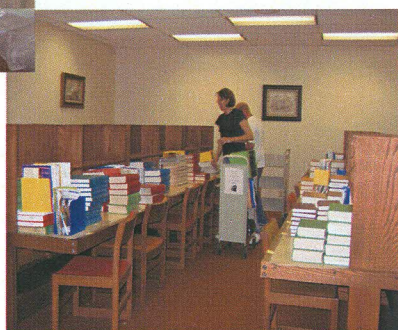
Library Prepares for Hurricane Rita

Because of the serious threat that Hurricane Rita posed to the Texas Gulf Coast, the Bell Library activated the hurricane defense plan as soon as the campus went on alert on September 21, 2005. Staff members covered the collection on the second floor and, on the first floor, moved all printed materials in the Periodicals and Reference collections from the bottom shelves. Library staff members also backed up all electronic files and covered their computers. A more detailed analysis of the 2005 hurricane season,

as well as hurricanes in general, is available at the National Hurricane Center's website at <http://www.nhc.noaa.gov/>. Local resources on hurricane preparation are also available on the City of Corpus Christi's website at www.cctexas.com and clicking on "Emergency Information".



Above: (Front to Back) Robert Roper, Olympia Reeves, Edward Kownslar, Sean Schupbach, Patty Buenano and Daniel Cayce cover the stacks on the second floor. **Right:** Sarah Sutton and a student assistant move bound periodicals onto the tables in Library Room 120.



Web Resources: "Your Money & Your Rights"

By Alita Pierson

It's tax time again! How do you plan to file your return? One way is to visit www.irs.gov and download forms and instructions. One benefit of these forms is that you can download them as PDFs and complete them at your leisure. However, you *cannot* submit these forms online; you must print them and mail them in.

The IRS encourages taxpayers to file online. It's secure and refunds are quicker. If you "eFile," make sure you read all the instructions. Note: you *cannot* eFile through the IRS itself. Instead, the IRS has web links to trusted eFile partners, such as H&R Block.

The IRS web site is big, and it's definitely worth it to spend some time browsing. You may discover credits you didn't know you were eligible for—or that you are one of over 84,000 taxpayers with an unclaimed refund!

If you were in any way affected by Hurricanes Katrina, Rita, or Wilma, the IRS has special assistance for you. If you, or someone you know, needs help with hurricane-related tax matters, please call the IRS' toll-free hotline at 1-866-562-5227.

Finally, do you know where to turn if a business does you wrong? Who will stand up for your rights as a consumer? You are in luck. Help is but a phone call or a click away. Call toll-free 1-800-621-0508, or visit <http://www.oag.state.tx.us/consumer/consumer.shtml>. This puts you in touch with the Texas Attorney General's Consumer Protection and Public Health Division.

Internal Revenue Service
United States Department of the Treasury

Help for Hurricane Victims
Various tax relief provisions apply to victims of this record hurricane season and to taxpayers who want to help them.

See What's Changed on the New IRS.gov
Find out what you can expect of the new site.

Enforcement Services Improve
IRS enhances audit rates and services to taxpayers. Enforcement efforts net record collection.

Tax Settlement Offered
Abusive tax transaction settlement initiative launched. Taxpayers have January 23 deadline.

Most Requested Forms and Publications
1. Form W-4
2. Form W-9
3. Form SS-4
4. Form 990
5. Publication 15
[More Forms and Publications](#)

Online Tools
Where's My Refund?
It's quick, easy and...
[Search for Charities](#)
Find an eligible charity.
e-file
Online options -- fast...
ETFS
Electronic payment options.
[More Online Tools](#)

Information About
Careers
Contracting Opportunities
Frequently Asked Questions
Newsroom
Tax Stats
Taxpayer Advocate

Free Online Tools For Your Small Business
Help is at your fingertips. Order small business tax products online or view them now.

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Treasury Inspector General for Tax Administration

Library and Personnel News

Sally Bickley, Christine Freeman, and Denise Landry-Hyde attended the Texas Library Association's District IV meeting on November 4 in Port Aransas.

Abel Cantu attended a Supporting Windows Server 2003 Workshop in Dallas, in November.



Congratulations to **Noreen Kalien**, Accounting Clerk III, on the arrival of a grandchild, Kaitlyn Grace Zehala, who was born October 23 in Westerville, Ohio.

Edward Kownslar and **Alita Pierson** attended the Depository Library Conference October 15-19 in Washington, D.C.

Denise Landry-Hyde assisted in hosting the evening reception of the Coastal Area of South Texas Library Educators (CASTLE) on December 5. The reception took place in the Bell Library.

Denise Landry-Hyde and **Sarah Sutton** participated in a Faculty Renaissance Center panel discussion on "Open Access Publications: Scholarship at a Crossroads" on January 25.

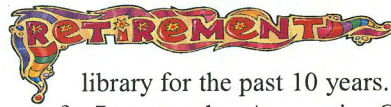
Several library staff members are serving as officers or committee members in the Texas Library Association for 2005-2006: **Sally Bickley**, Chair, New Members Round Table, as well as a member of the District IV Nominating Committee; **Christine Freeman**, Secretary/Treasurer of New Members Round Table; **Edward Kownslar**, Chair, Digital Libraries Interest Group, as well as the Chair of the College and University Libraries Division's Nominating Committee and the Chair of GODORT's Electronic Resources Committee; **Denise Landry-Hyde**, Secretary/Treasurer of the Digital Libraries Interest Group, as well as a member of TLA's Awards Committee; **Laura Martinez**, Member of the Reference Round Table's Nominating Committee, as well as a member of the Texas-Mexico Relations Committee; and **Sue Willman**, Chair, Reference Round Table's Nominating Committee and Chair, Library Instruction Round Table's Booth Committee.

Several library staff members are serving on committees of the American Library Association for 2005-2006: **Sally Bickley**, Booth Committee Co-Chair of the New Members Round Table, as well as a member of the International Relations Round Table's Pre-Conference Committee; and **Edward Kownslar**, member of the Dartmouth Medal Committee and a member of the ALA/RUSA Professional Development Committee.

Sarah Sutton is serving as the Co-Chair of the North American Serials Group's Awards and Recognition Committee.

The Library would like to welcome back **Robert Rios**, who was hired as a Library Associate I in Access Services in November. Rob previously worked in the Library's Media Center.

Darryl Donaldson, Library Associate I for Access Services, resigned his position in October. Thank you for your service to the Library, Darryl, and good luck in your new career!



Noreen Kalien has been a constant presence in the library for the past 10 years. As the Circulation Supervisor for 7 years and an Accounting Clerk for 3 years, she has served the library and the University not only as an employee, but as a valued member of the University Community. On January 31, 2006, Noreen will retire from Bell Library and move to her newly-built home in Fredericksburg.

As Circulation Supervisor, Noreen supervised over 150 student assistants, part-time and full time staff over the years. "I look back on those years fondly. I supervised the student workers, scolded them, let them cry on my shoulder, advised them, and listened to them." The best part of working in the library for Noreen was "the people, I love people! And I love organization! The library is great for organization."

Noreen says the rewarding part of her job was that "you see the young people develop into good workers, they are good in school, they go out into the world, and you get a call for a reference when they are ready to get a real, grown-up job! Maybe there was something you did or said that made them a better person." Noreen



explained, "The worst part of working in the library was the heartaches that come sometimes, from supervising student workers, as they grow up and learn how to work, what it takes to hold a job."

Also, Noreen served on numerous University committees, as well as committees within the library, including the Library's Special Projects committee, the now-disbanded paraprofessionals group, the Library Student Assistant Advisory Committee and the Publications Committee.

So, what's next for Noreen Kalien? Her husband, Orman, is retiring from his position as an airplane mechanic at the Naval Air Station. They plan to travel to visit their 4 children and 9 grandchildren in Wisconsin, Ohio, and Texas. Noreen says, "I'm going to relax and do things I like, like sewing, reading, ...I might even learn to paint! The community center in our neighborhood in Fredericksburg has lots of opportunities to learn crafts, like stained glass. I hope to find volunteer work in Fredericksburg, in the library, hospital or school. While I'm doing all that, Orman is going to refurbish his old tractor."

The Library staff wishes Noreen and Orman the best in their retirement. To many of us, Noreen is the heartbeat of the library, and we will miss her.

Special Collections & Archives: The Dr. Clotilde P. Garcia Papers

By Dr. Thomas H. Kreneck

Longtime Corpus Christi physician, historian, and community leader, Dr. Clotilde P. Garcia (1917-2003) is widely recognized as the first lady of Hispanic genealogy in the United States. She was also an avid supporter of the Special Collections & Archives Department of the Mary and Jeff Bell Library. Dr. Cleo (as she was affectionately known) provided assistance to the department on numerous occasions. Perhaps most notably, after retiring from her medical practice and many other activities in 1994, Dr. Cleo donated much of her personal genealogy and history library to the department.

Special Collections is excited to announce that her son and daughter-in-law Mr. and Mrs. Tony Canales and their children recently donated Dr. Cleo's papers as well as another substantial portion of her books to be added to the materials already on deposit. This recent donation consists of approximately 105 cubic feet of papers and publications, mainly containing genealogical information. Barbara Canales, Dr. Cleo's eldest grandchild and noted Corpus Christi businesswoman, handled the transaction on behalf of the family.

The department has already begun to process and catalog the collection. Special Collections staff member Jan Weaver separated approximately 340 volumes from the newly-accessioned boxes and added them to Dr. Cleo's book collection. Weaver entered them into the department's database so that they are available to researchers. These new items include books on such important cities to our

region as Saltillo and Monterrey as well as multi-volume works printed in Mexico City and Madrid. The staff is now evaluating the voluminous papers in preparation for their archival processing.

Blessed with a charming wit and keen intellect, Dr. Cleo was much revered throughout the community for her many contributions and acts of kindness.

Special Collections & Archives treasures her collection among its most significant resources. By donating these valuable materials, her family has made a major contribution to preserving our past. Dr. Clotilde P. Garcia's books and papers are a lasting tribute to a truly remarkable person.



Dr. Clotilde P. Garcia

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Visit the Bell Library's website: <http://rattler.tamucc.edu/>



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