



**RON JACKSON**  
Executive Director

**JAY LINDGREN**  
Deputy Executive Director

## TEXAS YOUTH COMMISSION

4900 North Lamar  
P. O. Box 4260 • Austin, Texas 78765  
(512) 483-5000

### COMMISSION MEMBERS

**LARRY F. YORK**  
Chairman  
Austin

**COMER J. COTTRELL**  
Vice-Chairman  
Dallas

**GARY D. COMPTON**  
Amarillo

**KENNETH S. GEORGE**  
Dallas

**Rev. FLOYD N. WILLIAMS, SR.**  
Houston

**MARILLA B. WOOD**  
Austin

Dear Colleagues:

The Texas Youth Commission is seeking qualified applicants for various positions.

Attached you will find a job announcement, which outlines the minimum qualifications and salary for this position. Perhaps you know an aspiring candidate that might be interested. Please encourage any interested individuals to apply on or before the closing date.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Vance Simpson".

Vance Simpson  
Applicant Services Coordinator

VS/dph

Attachment

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### JOB VACANCY ANNOUNCEMENT

### COMMISSION MEMBERS

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### SUPERINTENDENT

\$2,403.00/month

#### Requires:

- A bachelor's degree from an accredited college or university in a field related to human behavior (e.g., criminal justice, social work, sociology, psychology, and corrections). The superintendent should be licensed as a Child Care Administrator, and must be able to obtain a Chauffeur's License, and a Food Handlers Permit.
- Knowledge of personnel policies or ability to acquire knowledge.
- Knowledge of TYC policy and procedure.
- Knowledge of basic budget principles.
- Skill in utilization of data as a supervisory tool.
- Skill in working with basic accounting principles.
- Ability to work without close supervision.
- Ability to exercise initiative, assertiveness, and deal with others tactfully.
- Ability to develop and implement work objectives.

#### Prefer:

- Two years experience working with juveniles, and three years in staff supervision and administration.

#### Location:

-Nueces House, Corpus Christi, Texas

#### Closing Date:

-August 29, 1990

#### Apply to:

-Texas Youth Commission  
Department of Personnel and Staff Development  
Applicant Services, DPSD 90-159  
4900 North Lamar, P.O. Box 4260  
Austin, Texas 78765

The Immigration Reform Act of 1986 requires new employees to present proof of identity and eligibility to work in the U.S.

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### JOB VACANCY ANNOUNCEMENT

#### SOCIAL SERVICE ADMINISTRATOR

\$2,654.00/month

Requires:

- Master's degree in social work/psychology from an accredited college or university.
- Certification as CSW, psychological associate, or licensed professional counselor or eligibility to receive such certification within one year.
- Comprehensive knowledge of the principles and practice of social work and/or psychological principles.
- Ability to analyze and evaluate social history assessments and make accurate decisions.
- Ability to plan, teach, and supervise the work of direct child care staff.
- Ability to work effectively with others.
- Ability to exercise good judgement in the evaluation of social adjustment situations.
- Communicate effectively both orally and in writing.
- Ability to provide professional leadership.
- Ability to react appropriately under stressful situations.
- Skills in supervision, evaluation, assessment, and planning.
- Ability to meet deadlines and handle several assignments at once.
- Considerable knowledge of guidance principles/practices and supervisory techniques.

Prefer: -Three years experience in providing direct psychological/clinical services and three years supervisory administrative experience.

Location: -Brownwood State School, Brownwood, Texas

Closing Date: When qualified applicant is selected.

Apply to: Texas Youth Commission, Department of Personnel and Staff Development  
Applicant Services, DPSD 90-151-A  
4900 North Lamar, P.O. Box 4260  
Austin, Texas 78765

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